Chemical Inventory Management Form

Waste, Empties, and Transfers

Barcode information MUST be included. Make sure waste is properly labelled (what it is and that it is waste – include all chemicals if it is a mixture).

CHEMICAL NAME & VOLUME	ORIGINAL OR CURRENT LOCATION	BARCODE/ BARCODE # (either write the # or stick the actual barcode on the paper)	WASTE	EMPTY	MOVED & NEW LOCATION
Example: Acetone, 1L	S365	AA0000		X	
Example: Acetone, 1L	Chemistry S261 fume hood	AA0000	X		
Example: Acetone, 1L	Chemistry S267	AA0000			X - Moved to Chemistry S261
Example: Acetone, 1L	Chemistry S267	AA0000			X - Moved to Biology S367

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CHEMICAL NAME AND VOLUME	BARCODE/ BARCODE # (either write the # or stick the actual barcode on the paper)	WASTE	EMPTY	MOVED/TRANSFERRED TO LOCATION

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