

## Driver Information Form

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_

I have a valid Class \_\_\_\_\_ Driver's Licence No. \_\_\_\_\_

My Driver's Abstract dated \_\_\_\_\_ (must be current) is attached along with a copy of my class 5 driver's license (class 4 if transporting 10+ persons including the driver).

I will be using a 10+ passenger van and have been trained in the proper and safe operation of this type of vehicle and my training remains current (within the past five years). **Please check box if applicable.**

I certify that I have no moving violations, no impaired driving charges, and no criminal charges related to a motor vehicle in the past 24 months.

**To be completed when using a private vehicle:**

Vehicle Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_

Vehicle Plate No. \_\_\_\_\_

The vehicle has \$\_\_\_\_\_ Third Party Liability Insurance (Minimum of \$2M or \$10M if capacity is over 10 people including the driver)

The vehicle is maintained in a safe operating condition and will be equipped with tires appropriate for winter driving conditions.

The vehicle has \_\_\_\_\_ operating seat belts.

The rental vehicle has a minimum \$2M Third Party Liability Insurance and a minimum of \$10M is required for any vehicle with the capacity to carry more than 10 people including the driver.

I agree to wear a seat belt and require all passengers to wear a seat belt. I agree to operate the vehicle in a safe and legal manner. **I also agree that I will not use a cell phone of any kind while operating the vehicle.**

\_\_\_\_\_  
Printed Name of Driver

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of Driver

\_\_\_\_\_  
Dean/Director Approval (for **TRU owned vehicles** with the capacity to carry more than 10 people including the driver)