



# THOMPSON RIVERS UNIVERSITY

## BOARD OF GOVERNORS PUBLIC MEETING

Friday, June 14, 2024  
1:00 PM  
Clock Tower Boardroom, CT309

### MINUTES

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#### **Board members present:**

Hee Young Chung, Shariyer Chowdhury, DeDe DeRose, Hasnat Dewan, Heather Fader, Brett Fairbairn, David Hallinan, Jim Hamilton, Dian Henderson, Marilyn McLean, Cindy Ozouf

#### **Absent:**

Katy Gottfriedson, Anshuman Walia

#### **Executive and others present:**

Gillian Balfour (Provost and Vice-President Academic), Baihua Chadwick (Vice-President International), Brian Daly (Vice-President University Relations), Matt Milovick (Vice-President Administration and Finance), Shannon Wagner (Vice-President Research), John Sparks (General Counsel and Corporate Secretary), Charlene Myers (Manager, University Governance), Lynda Worth (University Governance Coordinator), Yvette Laflamme (Associate Vice-President Finance; *for agenda item 9.a. only*), Dorys Crespín-Mueller (*for agenda items 9.b. and 12.c. only*), Scott Blackford (Legal Counsel; *for agenda item 12.b. only*)

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#### **1. CALL TO ORDER**

The board chair, H. Chung, called the meeting to order at 1:04pm.

#### **2. TERRITORIAL ACKNOWLEDGMENT**

H. Chung delivered the territorial acknowledgment.

#### **3. RECOGNITION OF EXCELLENCE**

On behalf of the board, H. Chung introduced and presented several recipients (as noted below) with framed certificates.

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- a. TRU Sustainability Office: Gold award recipient of Colleges and Institutes Canada (CICan) Leadership Excellence Award for Managerial Staff

Receiving this award were Matt Milovick, James Gordon, Warren Asuchak and Natalie Yao.

- b. Renee Anderson (BCcampus Award for Excellence in Open Education), Susan Forseille (TRU Prior Learning Assessment and Recognition), Saskia Stinson (2024 West Coast Teaching Excellence Award)

#### 4. **ADOPTION OF AGENDA**

*On motion duly made and adopted, it was **RESOLVED** that the agenda be adopted as circulated.*

#### 5. **CONFLICT OF INTEREST DISCLOSURES**

D. Hallinan declared a conflict regarding agenda item 13.a.iii. (Pedestrian Bridge update).

#### 6. **APPROVAL OF MINUTES**

- a. Minutes of Board Public meeting of March 28, 2024

*On motion duly made and adopted, it was **RESOLVED** that the minutes of the public board meeting of March 28, 2024 be approved as circulated.*

#### 7. **BOARD CHAIR'S REPORT**

H. Chung delivered his report.

- a. Departing governors

H. Chung thanked governors Marilyn McLean, Katy Gottfriedson-Jasper, Shariyer Chowdhury and Anshuman Walia for their service, as their terms were ending prior to the next meeting.

- b. Reappointment of governors

H. Chung reported the following governor reappointments:

- Hee Young Chung (until May 17, 2027)

- Heather Fader (until July 31, 2026)
- David Hallinan (until July 31, 2026) (Information)

c. Presidential search update

H. Chung reported that the Presidential Search Committee had met once already and were meeting again next week, and that there was a website for the presidential search under the Board of Governors' website. He added that the board had approved an additional position under the presidential search committee composition, namely "One person recommended by Tkemlúps te Secwépemc, appointed by the Board".

d. 2023-2024 Summary of Board Activities

H. Chung noted that this report, which had been circulated with the agenda package, was for information.

## 8. FINANCE COMMITTEE

D. Hallinan, chair of the Finance Committee, presented the committee's report.

- a. Budget Submissions for Faculty of Arts proposals from the Budget Committee of Senate
- Bachelor of Arts, Major in Applied Creative Arts
  - Bachelor of Arts, Major in Politics and International Studies
  - Post-Baccalaureate Diploma in Politics and International Studies

*On motion duly made and adopted, it was **RESOLVED** that the board approve the budget submissions for the delivery of a Bachelor of Arts Major in Applied Creative Arts, a Bachelor of Arts Major in Politics and International Studies, and a Post-Baccalaureate Diploma in Politics and International Studies, as circulated.*

## 9. REPORT FROM THE AUDIT COMMITTEE

Chair of the Audit Committee, H. Chung, presented the committee's report.

- a. Audited 2023/24 Financial Statements and Fourth Quarter Results

At the request of the chair, Y. LaFlamme presented this agenda item. Questions and answers ensued.

*On motion duly made and adopted, it was **RESOLVED** that the board approve the Audited 2023/2024 Financial Statements and Fourth Quarter Results.*

- b. Student Full Time Equivalent Summary Report for fiscal year 2023/24

H. Chung noted that this report was for information and that D. Crespin-Mueller had attended the meeting to respond to any questions.

## 10. PRESIDENT'S REPORT

### a. President's Report to the Board

B. Fairbairn highlighted a few matters from his report, including executive priorities for 2024-2025, and then responded to questions.

#### i. Repealed Administrative policies

B. Fairbairn reported that the following policies had been repealed, and that the rationale for the repeals were outlined in the cover memo.

1. ADM 02-2 Confidentiality of Student Information
2. ADM 17-0 Suggested Procedures for Dealing with At-Risk Students  
**NOTE:** reference to the policies noted above, as well as the previously repealed "Information Disclosure" policy, was removed from the section entitled "Compliance with Law" in policy BRD 16-1 Information Security.

### b. President's Reports to Senate

The following President's Reports to Senate were circulated with the agenda package, for information.

- i. April 2024
- ii. May 2024
- iii. June 2024

## 11. SENATE REPORT — Brett Fairbairn

B. Fairbairn, chair of Senate, presented the Senate Report to the board.

### a. TRU withdrawal from Northwest Commission on Colleges and Universities (NWCCU)

B. Fairbairn and G. Balfour spoke to this agenda item. Discussion ensued.

*On motion duly made and adopted, it was **RESOLVED** that the board approve that TRU initiate a process of withdrawal from NWCCU.*

### b. Category III (new programs), Bachelor of Arts, Major in Politics and International Studies, and Post-Baccalaureate Diploma in Politics and International Studies

B. Fairbairn and G. Balfour presented this agenda item.

*On motion duly made and adopted, it was **RESOLVED** that the board approve the Category III Bachelor of Arts, Major in Politics and International Studies proposal, and the Category III Post-Baccalaureate Diploma in Politics and International Studies proposal, as presented.*

B. Fairbairn also presented the Flexible Delivery glossary, for information.

## 12. BUSINESS

### a. Policy Development and Approval Policy

J. Sparks spoke to the proposed revisions to this policy, for which notice of motion had been served on March 28, 2024. The secretariat received no comments during the notice of motion period.

*On motion duly made and adopted, it was **RESOLVED** that the board approve the revisions to the Policy Development and Approval policy, as circulated.*

### b. New policy *Public Interest Disclosure*

S. Blackford spoke to this agenda matter, for which he noted the board was being asked to serve notice of motion. The new policy, as well as proposed revisions to the Whistle Blower policy, would be considered at the next board meeting. Questions and answers ensued.

### c. Institutional Accountability Plan and Report (IAPR)

D. Crespin-Mueller presented this agenda item, noting the report was submitted to the government annually. Comments ensued.

*On motion duly made and adopted, it was **RESOLVED** that the board approve the Institutional Accountability Plan and Report, as circulated.*

### d. 2025-2026 / 2026-2027 Academic schedule and important dates

H. Chung reported that M. Bluhm (Registrar) was unable to attend the board meeting but had indicated that, if there were questions, he would be happy to attend the next board meeting to respond to them. J. Sparks explained that, although the agenda noted this matter was for information because the dates were derived from the calendar set out in the Annual Academic Schedule policy, it still required approval of the board. Discussion ensued.

*On motion duly made and adopted, it was **RESOLVED** that the board approve the 2025-2026 / 2026-2027 Academic schedule and important dates.*

e. TRUBold

G. Balfour introduced TRUBold via a presentation.

### **13. REPORTS AND UPDATES (Information)**

a. Capital Planning / Projects

M. Milovick updated governors on capital planning and projects, as follows:

- i. Ministry of Environment (MOE) compliance
- ii. Capital summer projects
- iii. Pedestrian Bridge update (verbal update)

b. Responding to the Toxic Drug Crisis

B. Fairbairn and M. Milovick reported on TRU's training, education and response to the toxic drug crisis as outlined in the memorandum circulated with the agenda package.

### **14. PRESENTATION**

a. Research at TRU

S. Wagner presented an update on research at TRU. Questions and answers ensued.

### **15. NEXT BOARD MEETING**

a. The next board meeting is scheduled for Friday, October 4, 2024 in the Clock Tower Boardroom.

### **16. TERMINATION OF MEETING**

As there were no further agenda items, the public meeting terminated at 3:20pm.