

**BOARD OF GOVERNORS
PUBLIC MEETING**

Friday, February 5, 2016
1:00-3:00 PM
CN Boardroom, Clock Tower Building

MINUTES

Board Present:

Paul Dagg (Chair), Jim Thomson (Vice-Chair), Alan Shaver (President and Vice-Chancellor), Rob Anderson, Eunice Anioqbe, Rick Heney, Hafiz Rahman, Kenna Sim, Guenter Weckerle, Eric Youd

Board Regrets:

Barbara Berger, Sandra Blair, Hoberly Hove, Bonnie Leonard, Wally Oppal

Executive and Others Present:

Christine Bovis-Crossen (Provost and Vice-President Academic), Matt Milovick (Vice-President Administration and Finance), Christopher Seguin (Vice-President Advancement), John Sparks (General Counsel and Corporate Secretary), Paul Manhas (Associate Vice-President, Finance), Charlene Myers (Manager, University Governance; Recording)

James Gudjonson (Director, Environment and Sustainability) — present for agenda item 13.a. only, D. Skoglund (Marketing and Communications), A. Iacobucci (Radio CNHL), Jim Elliott (The Omega),

Philosophy, History, and Politics Undergraduate Conference:

Jim Gaisford (Dean, Faculty of Arts), Wilson Bell (Faculty Advisor, Faculty of Arts), Megan Fenkhuber, Courtney McLaughlin, Sara Hilliard, Daniel Stultz, Craig Trarup, Travis Flaherty, Karin Solde

1. CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

2. RECOGNITION OF EXCELLENCE

a. PHP (Philosophy, History, and Politics) Undergraduate Conference

Introductions were made and the students spoke about their experiences organizing and participating in this very successful conference. They noted that the conference's keynote address is open to the public. The Board Chair thanked the students for attending and for their efforts and the students thanked the Board for the opportunity to inform them about the conference.

3. **ADOPTION OF AGENDA**

*On motion duly made and adopted, it was **RESOLVED** that the agenda be adopted as presented.*

4. **APPROVAL OF MINUTES**

a. Minutes of December 4, 2015

*On motion duly made and adopted, it was **RESOLVED** that the minutes of December 4, 2015 be approved as presented.*

5. **BUSINESS ARISING FROM THE MINUTES**

a. Policy revisions (Approval):

i. Policy BRD 22-0 "Investment Objectives"

Notice of motion regarding this policy had been served at the Board meeting of December 4, 2015. A Board member asked whether there was any auditing requirement in relation to the proposed change and M. Milovick replied that the fund managers and TRU would need to submit a report to the United Nations every year.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the change to the Investment Objectives Policy (BRD 22-0) as presented.*

Action: C. Myers to upload the revised version of the policy to the website.

ii. Policy BRD 21-1 "Care and Use of Animals in Research and Teaching"

Notice of motion regarding this policy had been served at the Board meeting of December 4, 2015. C. Bovis-Crossen reported that the proposed changes were designed to bring the University in line with the Canadian Council on Animal Care's guidelines for legislative compliance.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the changes to the Care and Use of Animals in Research and Teaching Policy (BRD 21-1) as presented.*

Action: C. Myers to upload the revised version of the policy to the website.

6. REPORT FROM THE FINANCE COMMITTEE

At the request of the Committee Chair, M. Milovick reported on the budget, noting that he expects the University to be in a slight surplus to cover Board reserves.

7. REPORT FROM THE GOVERNANCE AND HUMAN RESOURCES COMMITTEE

In the absence of the Committee Chair, E. Youd delivered the report from the Governance and Human Resources Committee.

a. TRU Communications update

E. Youd informed the Board that the TRU Communications Strategy was reviewed by the Committee and a description of “inreach” action that is currently being undertaken was added.

b. Board evaluation process

The Committee is recommending that the Board approve revisions to the survey template for this year’s Board evaluation process. It was suggested that the word “convincingly” be removed from the proposed addition under the section regarding evaluation of the Board Chair, as follows: “Communication (communicates clearly, concisely and convincingly”).

Action: C. Myers to remove the word “convincingly” from the approved addition under the section regarding evaluation of the Board Chair.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the revisions to the Board evaluation survey template as presented.*

c. Board and Board Committees meeting schedule

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the schedule of Board meetings for the 2016-17 to 2018-19 academic years, as presented.*

8. REPORTS AND UPDATES

a. 2016/17 Budget context

C. Bovis-Cnossen, M. Milovick, P. Manhas and D. Crespin-Mueller presented on the 2016/17 budget context. Some of the points made in the presentation were that a deficit is not permitted unless authorized by the Ministry, that surpluses can only be used for capital, and that the budget challenges this year are much the same as they were last year.

9. PRESIDENT'S REPORT

a. Written reports from the Office of the President for the months of December 2015 and January 2016

President Shaver pointed out highlights of the reports, including a \$250,000 pledge from Genome BC and an agreement of cooperation with Dalian Maple Leaf Educational Systems.

b. Letter regarding initiative to "Reduce Red Tape for British Columbians," dated November 25, 2015

A. Shaver reported that the government is inviting people to submit comments regarding how to fix red tape related to using and accessing government services.

10. SENATE REPORT

a. Academic Schedules of Events and Important Dates

A. Shaver reported that the Registrar was the initiator of these dates. The first set of dates had already been approved by the Board but requires revision. The second set of dates was proposed to ensure that the Academic Schedule of Events and Important Dates are approved three years in advance. Each year from now on, an additional year of proposed dates will be brought forward for approval.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the Revised 2016/2017 Academic Schedule and Important Dates and the Proposed 2017/2018 and 2018/2019 Academic Schedule and Important Dates, as presented.*

b. Changes to Terms of Reference for Environmental Advisory Committee

A. Shaver reported that the Environmental Advisory Committee is a joint committee of Senate and the Board of Governors. The changes to the terms of reference for

the Committee had been reviewed by the Senate Steering Committee and approved by Senate and are now recommended to the Board for approval.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the changes to the Terms of Reference for the Environmental Advisory Committee, as presented.*

- c. Proposed revisions to the delivery of the Certificates in First Nations Taxation Administration and First Nations Applied Economics

A. Shaver reported that Senate is recommending that the online component of these certificates be retired because it is not being used. He added that courses are not being reduced or eliminated.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the revisions to the delivery of the Certificates in First Nations Taxation Administration and First Nations Applied Economics, as presented.*

11. BOARD CHAIR'S REPORT

- a. Appointment of Rick Heney and Guenter Weckerle to Foundation Board

P. Dagg reported that Rick Heney and Guenter Weckerle had been appointed to the TRU Foundation Board.

- b. Appointment of Jim Thomson and Hoberly Hove to Advisory Committee on Investments

P. Dagg reported that Jim Thomson and Hoberly Hove had been appointed to the TRU Advisory Committee on Investments.

- c. Appointment to Environmental Advisory Committee

P. Dagg reported that nobody had yet been found to serve as the third Board appointee on this committee.

12. CORRESPONDENCE

- a. Sandra Carroll, Deputy Minister, letter dated December 30, 2015

A. Shaver reported that this letter, conveying the Ministry's appreciation for the effort taken by TRU in preparing this year's Institutional Accountability Plan and Report, was for the information of the Board.

13. PRESENTATION

a. Sustainability and Platinum STARS

J. Gudjonson presented on Sustainability at TRU. He noted that the Office is building an online dashboard to monitor energy consumption. The Board Chair asked that the dashboard be passed along to the Board so they can look at it.

Action: C. Myers to ask J. Gudjonson for a link to the dashboard.

J. Gudjonson spoke about the initiatives that have been undertaken to date by the Office of Environment and Sustainability and their plans for gaining Platinum STARS (Sustainability Tracking, Assessment & Rating System) rating. The Board thanked Mr. Gudjonson for his presentation and work.

14. NEXT BOARD MEETING

The next Board meeting is scheduled for Friday, March 18, 2016

15. ADJOURNMENT

*On motion duly made and adopted, it was **RESOLVED** that the meeting be adjourned.*

The meeting was adjourned at 2:40 p.m.